

How to configure our mail Signature into our infonet mail ID.

## <mark>Step 1:</mark>

 $\mathbf{1}^{st}$  we need to login into our mail ID

URL: https://mail.infonetsmart.com



Usemame:		
Password:		
	Stay signed in	Sign In
Version:	Default	♥ What's This?

## Step 2:

Please find preference menu and click that

	INFO	NET				
Mail	Contacts	Calendar	Tasks	Briefcase	Open Drive	Preferences
New Mes	ssage	Reply	Reply to A	II Forward	Archive Delet	e Spam 📇 💌
Mail F	Folders	O Sorted b	y All / Unrea	4 T		100+ conversations
🛓 Inb	ox	- 0 .	Rajaji.R-Sr.E	Executive-IT - 🕞		10:13 AM



## <mark>Step 3:</mark>

Please find signature menu and click that

	INFONET								
Mail	Contacts	Calen							
Save	Cancel								
▼ Prefe	erences								
i G	eneral								
🛃 A	🚵 Accounts								
M	Mail								
🌱 Fi	Filters								
🚽 Si	Signatures								
0 🛃	Out of Office								
🥑 Tr	Trusted Addresses								
🔒 Ca	Contacts								
📑 Ca	Calendar								
L. SI	Sharing								

## Step 4:

Type your name for signature and enter your details below comment box like below screenshot

